

**IMPROVEMENT GUIDELINES FOR EATON PAGOSA ESTATES and
FORM 2 APPLICATION FOR PROPERTY IMPROVEMENT TO EXISTING HOME**

Property improvements to existing homes requiring an ARC approved permit include, but are not limited to: a building, structure, parking area, loading area, fence, wall, recreational facility, sign, deck enclosure, change in exterior color or shade, excavation, site work with or without grading, utility improvements, removal of trees over three inches in diameter (six inches in the case of Gambel Oak and any new exterior construction or exterior improvement constructed or completed on the property).

A \$2000 deposit is required for projects estimated to cost over \$50,000.

ARC may apply NEW CONSTRUCTION APPROVAL PROCESS and/or INSPECTIONS PROCESS if applicable.

ARC may request staking of improvement location.

The ARC recommends property owners speak with all potentially impacted neighbors to ensure the proposed improvement has no or limited impact on neighbors' views.)

Should improvement require more time beyond the scheduled completion date, property owner shall complete FORM 3 REQUEST FOR TIMELINE EXTENSION.

The deposit may be used by EPEPOA during construction or after construction to ensure compliance. Whatever portion of said deposit, minus any penalties and/or damage repairs, shall be refunded to the contractor/property owner.

FORM 2

APPLICATION FOR PROPERTY IMPROVEMENT TO EXISTING HOME (Please print)

Lot # _____ Lot physical address: _____

Lot owner name: _____

Owner mailing address: _____

Home phone: _____

Contractor (if applicable) Name: _____

Address: _____ Phone: _____

Type of property improvement or modification: (DPC Article 2 Section 12)

_____ New building or structure (complete Form 1 Application for Eaton Pagosa Estates Building Permit)

_____ Parking area or driveway

_____ Loading area

_____ Wall

_____ Recreational facilities

_____ Deck enclosures

_____ Excavations

_____ New exterior construction

_____ Site work including with or without grading

_____ Removal of trees over three inches in diameter (six inches if Gambel oak)

_____ Fence (stake location)

_____ Signs

_____ Change in exterior color or shade

_____ Utility improvement

_____ Other exterior improvement

_____ Other: _____

Details of improvement: _____

Siding color: _____ Siding materials: _____

Roof color: _____ Roof materials: _____

Scheduled start date; _____ Scheduled completion date: _____

- Property owner affirms improvement will have NO or LIMITED impact on neighbors views.

Owner Signature: _____

Date: _____

FOR ARC USE BELOW:

NEW CONSTRUCTION APPROVAL CHECKLIST

_____ Will apply
_____ Will NOT apply

THE INSPECTION PROCESS

_____ Will apply
_____ Will NOT apply

APPROVAL

_____ Deposit received
_____ Deposit not required. Project total is estimated to be below \$50,000.

ARC Member Name	Date	Approved	Approved With Conditions	Disapproved

Specify conditions: _____

ARC Permit Issued # _____ Date: _____